



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-2706
PHONE: (213) 974-8301 FAX: (213) 626-5427

J. TYLER McCAULEY
AUDITOR-CONTROLLER

WENDY L. WATANABE
CHIEF DEPUTY

August 21, 2007

TO: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

FROM: J. Tyler McCauley *tm*
Auditor-Controller

SUBJECT: **GROUP HOME PROGRAM MONITORING REPORT – ST. PAUL’S GROUP
HOME, INCORPORATED - SITE ONE, SITE TWO AND SITE THREE**

We have completed a review of St. Paul’s Group Home Site One, Site Two and Site Three (Group Home or Agency) operated by St. Paul’s Group Home, Incorporated. Each Group Home contracts with the Department of Children and Family Services (DCFS) and the Probation Department (Probation).

St. Paul’s Group Homes are each six-bed facilities, which provide care for girls ages 11-17 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Site One and Site Three Group Homes were each providing services for five DCFS children. Site Two Group Home was providing services for four DCFS children.

St. Paul’s Group Homes are located in the Second District.

Scope of Review

The purpose of the review is to determine whether the Agency is providing the services as outlined in their Program Statement. Additionally, the review covers basic child safety and licensing issues and includes an evaluation of the Agency’s Program Statement, internal policies and procedures, child case records, a facility inspection, and interviews with children placed in the Group Home at the time of the review. Interviews with children are

“To Enrich Lives Through Effective and Caring Service”

designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

Summary of Findings

Generally, the Agency is providing the services as outlined in their Program Statement. The Agency needs to address several deficient areas.

All three Group Homes need to develop comprehensive Needs and Services Plans that include short term goals and include all members of the treatment team in the development and implementation of the Needs and Services Plans.

Site One Group Home needs to paint the eaves and upstairs exterior on the back of the house, repair the ceiling beam in the living room, clean the upstairs hallway chandelier, replace stained kitchen ceiling panels, replace the hospital beds, replace thin mattresses and repair loose bed frames.

Site Two Group Home needs to clean the ceilings in the rear hallway and dining room and provide children with sufficient educational support and resources to meet their educational needs.

Site Three Group Home needs to clean the grout on the kitchen countertop, repair broken kitchen drawers and replace the broken thermostat in the upstairs hallway. The Group Home also needs to replace broken dressers and a desk, repair the broken window pane, replace the torn comforter, provide a mattress cover for one of the beds in bedroom three, replace the hospital beds, replace thin mattresses and repair loose bed frames.

Attached is a detailed report of the review.

Review of Report

We discussed our report with the Agency's management. In response to the recommendations made in the report, the Agency's management completed a corrective action plan (attached) which we approved. We thank the management and staff for their cooperation during our review.

Board of Supervisors
August 21, 2007
Page 3

If you have any questions, please contact me or have your staff contact Don Chadwick at (626) 293-1102.

JTM:DC:CC:jdh

Attachments

c: William T Fujioka, Chief Executive Officer
Patricia S. Ploehn, Director, DCFS
Susan Kerr, Chief Deputy Director, DCFS
Robert B. Taylor, Chief Probation Officer
Marie St. Paul, Executive Director, St. Paul's Group Home, Incorporated
Public Information Office
Audit Committee

**St. Paul's Group Home
Site One
1804 Westmoreland Boulevard
Los Angeles, California 90006
Telephone: 323.734.4215
License Number: 191800833
Rate Classification Level: 8**

I. Facility and Environment

Method of assessment – Observation

Comments:

Site One Group Home is located in a residential community. The front and back yards are clean and adequately landscaped. However, the exterior paint on the eaves and on the back of the Group Home is peeling.

Generally, the interior of the Group Home is well maintained. There is adequate furniture and lighting in the Group Home. The Group Home is orderly and provides a home-like environment. However, a ceiling beam in the living room is deteriorated, the chandelier in the upstairs hallway is dirty and ceiling panels in the kitchen are stained.

Children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate lighting and storage space. Window coverings and window screens are in good repair. The beds all have a full complement of linens. However, some of the bed frames are loose and some beds are hospital beds with thin mattresses. Children's sleeping arrangements are appropriate.

The Group Home maintains age appropriate and accessible recreational equipment. There are also board games, a TV, and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. St. Paul's Group Home management:

- a. Paint the exterior of the home as needed.**
- b. Repair the ceiling beam in the living room.**
- c. Clean the chandelier in the upstairs hallway.**

- d. Replace the stained ceiling panels in the kitchen.
- e. Repair the loose bed frames
- f. Replace the hospital beds with regular beds and appropriate mattresses.

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The Needs and Services Plans (NSPs) are current. However, input from all members of the treatment team is not included in the development or implementation of the NSPs. The NSPs are not comprehensive and do not include short term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

Recommendations

2. St. Paul's' Group Home management:

- a. Include input from all members of the treatment team in the development and implementation of the Needs and Services Plans.
- b. Develop comprehensive Needs and Services Plans that are measurable and include short term goals.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-

help, and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment, and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

Recommendation

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

Recommendation

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Two

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail, and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental, and psychiatric care.

Recommendation

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides appropriate clothing, items of necessity, and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

There are no recommendations for this section.

**St. Paul's Group Home
Site Two
4027 West 22nd Place
Los Angeles, California 90018
Telephone: 323.737.0738
License Number: 191820065
Rate Classification Level: 8**

I. Facility and Environment

Method of assessment – Observation

Comments:

Site Two Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

Generally, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the ceiling in the back hallway and dining room are dirty.

Children's bedrooms are well maintained. The rooms are clean and orderly and have age-appropriate personalized decorations. There is adequate furniture, lighting, and storage space. Window coverings and window screens are in good repair. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age appropriate and accessible recreational equipment. There are also board games, a TV, and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendation

- 1. St. Paul's Group Home management clean the ceiling in the back hallway and dining room.**

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The Needs and Services Plans (NSPs) are current. However, input from all members of the treatment team is not included in the development or implementation of the NSPs. The NSPs are not comprehensive and do not include short term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

Recommendations

2. St. Paul's' Group Home management:

- a. Include input from all members of the treatment team in the development and implementation of the Needs and Services Plans.**
- b. Develop comprehensive Needs and Services Plans that are measurable and include short term goals.**

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children are attending school. However, children are not provided with sufficient educational support and resources to meet their educational needs. The Group Home's program includes the development of children's daily living, self-help, and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

3. St. Paul's Group Home management provide children with appropriate educational support and resources to meet their educational needs

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment, and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

Recommendation

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

Recommendation

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Two

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail, and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental, and psychiatric care.

Recommendation

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides appropriate clothing, items of necessity, and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

There are no recommendations for this section.

**St. Paul's Group Home
Site Three
2517 11th Avenue
Los Angeles, California 90018
Telephone: 323.734.9782
License Number: 198200480
Rate Classification Level: 8**

I. Facility and Environment

Method of assessment – Observation

Comments:

Site Three Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean and adequately landscaped.

Generally, the interior of the Group Home is well maintained. The common quarters are neat. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment. However, the kitchen countertop grout is dirty and two kitchen drawers are broken. The thermostat in the upstairs hallway is also broken.

Children's bedrooms have age appropriate personalized decorations. There is adequate lighting and storage space. Window coverings and window screens are in good repair. However, some of the bed frames are loose, some beds are hospital beds with thin mattresses, and the beds do not have a full complement of linens. Additionally, in bedroom three, some of the furniture is broken, one of the comforters is torn, and a windowpane is broken. Children's sleeping arrangements are appropriate.

The Group Home maintains age appropriate and accessible recreational equipment. There are also board games, a TV, and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

Recommendations

1. St. Paul's Group Home management:

- a. Clean the kitchen countertop.**
- b. Repair the broken kitchen drawers.**

- c. Repair the broken thermostat.
- d. Replace the broken bedroom furniture.
- e. Repair loose bed frames.
- f. Replace the hospital beds with regular beds and appropriate mattresses.
- g. Ensure each bed has a full complement of linens, including a mattress cover.
- h. Replace the torn comforter.
- i. Repair the broken windowpane.

II. Program Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The Needs and Services Plans (NSPs) are current. However, input from all members of the treatment team is not included in the development or implementation of the NSPs. The NSPs are not comprehensive and do not include short term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

Recommendations

2. St. Paul's' Group Home management:

- a. Include input from all members of the treatment team in the development and implementation of the Needs and Services Plans.
- b. Develop comprehensive Needs and Services Plans that are measurable and include short term goals.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help, and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

Recommendation

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment, and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

Recommendation

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents

Comments:

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

Recommendation

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Interviews with children

Sample size: Two

Comments:

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that the staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail, and have private visitors. Children attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental, and psychiatric care.

Recommendation

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and interviews

Sample size: Two

Comments:

The Group Home provides appropriate clothing, items of necessity, and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. Children are also encouraged and assisted in creating and maintaining photo albums/life books.

Recommendation

There are no recommendations for this section.

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE

CORRECTIVE ACTION PLAN

St. Paul's Group Home Inc.
St. Paul's Group Home, Inc. #1
1804 Westmoreland Boulevard
Los Angeles, California 90006
Phone: (323) 734-4215
License Number: 191800833
Rate Classification Level: 8

July 19, 2007

I. Facility and Environment

Recommendations:

1. St. Paul's Group Home Management:
 - a. Paint the exterior of the home as needed.
 - b. Repair the ceiling beam in the living room.
 - c. Clean the chandelier in the upstairs hallway.
 - d. Replace the stained ceiling panels in the kitchen.
 - e. Repair the loose bed frames.
 - f. Replace the hospital beds with regular beds.

Corrective Action

Current Status:

The following recommendations listed above were completed 5/24/2007 thru 5/26/2007 with the exception of (e) and (f). The loose bed frames were repaired on 4/9/2007 and the hospital bed in room #4 was replaced on 7/19/2007.

The Child Care Worker (CCW) on duty will review the facility grounds and document any repairs if needed in the Repair Book and contact the designated representative for the repair, i.e., plumber, electrician, etc. Lists of numbers and businesses are indicated in the Resident Basic Information/Contact numbers book. The CCW on duty will contact the main office to ensure the appropriate individual is contacted and the repair report is made. Upon completion of the repair the CCW will document the date the repair was made. The Facility Manager will contact the Administrator who will serve as the Quality Assurance representative to ensure the repairs are made in a timely manner.

1804 Westmoreland Blvd., Los Angeles, CA 90006
4027 West 22nd Place, Los Angeles, CA 90018
2517 11th Avenue, Los Angeles, CA 90018

Office: (323) 734-4215
Fax (310) 417-3554
Email: stpaulsgrouphomeinc@hotmail.com

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE

II. Program Services

Recommendations:

2. St. Paul's Group Home Management
 - a. Include input from all members of the treatment team in the development and implementation of the Needs and Services Plans.
 - b. Develop comprehensive Needs and Services Plans that are measurable and include short term goals.

Corrective Action

Current Status:

A new LCSW individual and group therapist was contracted to the facility on January 17, 2007. She was informed of the members of the treatment team and role in development and implementation of comprehensive Needs and Services Plans for all residents. The LCSW has included all members of the treatment team. In addition, the LCSW has implemented a new process group which includes the Emancipation Counselor allowing for obtaining additional specific, measurable, attainable, realistic and time limited (SMART) short/long term goals for each resident.

The LCSW individual therapist will be responsible for developing comprehensive Needs and Services Plans incorporating contributions from all members of the treatment team including the client, CSW, CCW, Administrator, Psychiatrist (if applicable), Psychologist, Teachers, Tutors, and Emancipation Counselor. The LCSW will work with the client and monitor their progress by reviewing their weekly and monthly goals are in line with their goals developed in the Needs and Services Plan. The Child Care workers will report any deviance in the goals developed in the Needs and Services Plan and report any progress/deviance to the LCSW.

The Administrator will meet and review the goals with the LCSW monthly to ensure SMART goals are developed and implemented in all Needs and Services Plans before it is submitted to the Children's Social Workers for signature.

III. Educational and Emancipation Services

There were no recommendations for this section.

IV. Recreation and Activities

There were no recommendations for this section.

V. Psychotropic Medication

There were no recommendations for this section.

1804 Westmoreland Blvd., Los Angeles, CA 90006
4027 West 22nd Place, Los Angeles, CA 90018
2517 11th Avenue, Los Angeles, CA 90018

Office: (323) 734-4215
Fax (310) 417-3554
Email: stpaulsgrouphomeinc@hotmail.com

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

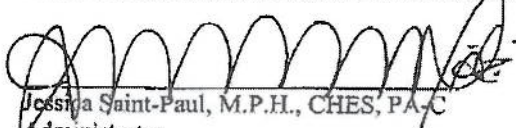
TO SERVE, TO ELEVATE

VI. Personal Rights

There were no recommendations for this section.

VII. Clothing and Allowances

There were no recommendations for this section


Jessica Saint-Paul, M.P.H., CHES, PA-C
Administrator

7/19/07
Date

1804 Westmoreland Blvd., Los Angeles, CA 90006
4027 West 22nd Place, Los Angeles, CA 90018
2517 11th Avenue, Los Angeles, CA 90018

Office: (323) 734-4215
Fax (310) 417-3554
Email: stpaulsgrouphomeinc@hotmail.com

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE

CORRECTIVE ACTION PLAN

St. Paul's Group Home Inc.
St. Paul's Group Home, Inc. #2
4027 W. 22nd Place
Los Angeles, California 90018
Phone: (323) 737-0738
License Number: 191820065
Rate Classification Level: 8

July 19, 2007

I. Facility and Environment

Recommendation:

1. St. Paul's Group Home management:
 - a. Clean the ceiling in the back hallway and dining room.

Corrective Action

Current Status:

The stucco ceilings in the back hallway, dining room and bedrooms were removed and the ceilings were painted from 5/13/2007 – 5/19/2007. There were areas identified for improvement: kitchen door, and kitchen countertop. These items were also addressed and repaired. In addition, the carpet was replaced in the entire home on 5/24/2007.

The Child Care Worker (CCW) on duty will review the facility grounds and document any repairs if needed in the Repair Book and contact the designated representative for the repair, i.e., plumber, electrician, etc. Lists of numbers and businesses are indicated in the Resident Basic Information/Contact Numbers book. The CCW on duty will contact the main office to ensure the appropriate individual is contacted and the repair report is made. Upon completion of the repair the CCW will document the date the repair was made. The Facility Manager will contact the Administrator who will serve as the Quality Assurance representative to ensure the repairs are made in a timely manner.

II. Program Services

Recommendation:

2. St. Paul's Group Home Management
 - c. Include input from all members of the treatment team in the development and implementation of the Needs and Services Plans.
 - d. Develop comprehensive Needs and Services Plans that are measurable and include short term goals.

1804 Westmoreland Blvd., Los Angeles, CA 90006
4027 West 22nd Place, Los Angeles, CA 90018
2517 11th Avenue, Los Angeles, CA 90018

Office: (323) 734-4215
Fax (310) 417-3554
Email: stpaulsgrouphomeinc@hotmail.com

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE

Corrective Action

Current Status:

A new LCSW individual and group therapist was contracted to the facility on January 17, 2007. She was informed of the members of the treatment team and role in development and implementation of comprehensive Needs and Services Plans for all residents. The LCSW has included all members of the treatment team. In addition, the LCSW has implemented a new process group which includes the Emancipation Counselor allowing for obtaining additional specific, measurable, attainable, realistic and time limited (SMART) short/long term goals for each resident.

The LCSW individual therapist will be responsible for developing comprehensive Needs and Services Plans incorporating contributions from all members of the treatment team including the client, CSW, CCW, Administrator, Psychiatrist (if applicable), Psychologist, Teachers, Tutors, and Emancipation Counselor. The LCSW will work with the client and monitor their progress by reviewing their weekly and monthly goals are in line with their goals developed in the Needs and Services Plan. The Child Care workers will report any deviance in the goals developed in the Needs and Services Plan and report any progress/deviance to the LCSW.

The Administrator will meet and review the goals with the LCSW monthly to ensure SMART goals are developed and implemented in all Needs and Services Plans before it is submitted to the Children's Social Workers for signature.

III. Educational and Emancipation Services

Recommendation:

3. St. Paul's Group Home management
 - a. Provide children with appropriate educational support and resources to meet their educational needs.

Corrective Action

Current Status:

Clients are given the opportunity to attend after school programs. In addition, tutors are available twice a week within the home for a total of 6 hours to assist with additional homework concerns. Clients were informed to bring documentation from school regarding the program and hours required for participation. The LCSW and emancipation counselor adjust their schedules to accommodate clients who choose to participate in after school enrichment programs.

The Facility Manager will receive all documentation from the evening staff submitted from clients regarding perspective after school programs. The Facility Manager will contact and/or visit the school and ensure the safety, content and validity of program for client to ensure the

1804 Westmoreland Blvd., Los Angeles, CA 90006
4027 West 22nd Place, Los Angeles, CA 90018
2517 11th Avenue, Los Angeles, CA 90018

Office: (323) 734-4215
Fax (310) 417-3554
Email: stpaulsgrouphomeinc@hotmail.com

ST. PAUL'S GROUP HOME, INC.
A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE
program meets their individual educational needs. In addition, The Emancipation Counselor will assist in locating additional community resources if the programs at school are not applicable or suitable for the client.

The CCW will submit a "Weekly Report" sheet to the clients exhibiting challenges in school to submit to all teachers. The Weekly Report will be reviewed by the Facility Manager and conferences will be scheduled as needed to review resident's achievement and status in class and in school.

IV. Recreation and Activities

There were no recommendations for this section.

V. Psychotropic Medication

There were no recommendations for this section.

VI. Personal Rights

There were no recommendations for this section.

VII. Clothing and Allowances

There were no recommendations for this section


Jessica Saint-Paul, M.P.H., CHES, PA-C
Administrator

7/19/07
Date

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE

CORRECTIVE ACTION PLAN

St. Paul's Group Home Inc.
St. Paul's Group Home, Inc. #3
2517 11th Avenue
Los Angeles, California 90018
Phone: (323) 734-9782
License Number: 198200480
Rate Classification Level: 8

July 19, 2007

I. Facility and Environment

Recommendations:

- I. St. Paul's Group Home Management:
 - b. Clean the kitchen countertop
 - c. Repair the broken kitchen drawers.
 - d. Repair the broken thermostat.
 - e. Replace the broken bedroom furniture.
 - f. Repair loose bed frames.
 - g. Replace the hospital beds with regular beds.
 - h. Ensure each bed has a full complement of linens, including a mattress cover.
 - i. Replace the torn comforter.
 - j. Repair the broken windowpane.

Corrective Action

Current Status:

- a) The grout in the kitchen countertop was replaced throughout the kitchen on 4/29/2007.
- b) The kitchen drawers were repaired on 4/29/2007
- c) The Thermostat was repaired on 7/6/2007
- d) The Broken desk was removed from the bedroom (4/2/2007)
- e) The loose bed frames, linens, including mattress cover and torn comforter was replaced on 4/2/2007
- f) The hospital beds were replaced on 7/16/2007
- g) The broken windowpane was replaced on 4/29/2007.

The Child Care Worker (CCW) on duty will review the facility grounds and document any repairs if needed in the Repair Book and contact the designated representative for the repair, i.e., plumber, electrician, etc. Lists of numbers and businesses are indicated in the Resident Basic Information/Contact Numbers book. The CCW on duty will contact the main office to ensure the

1804 Westmoreland Blvd., Los Angeles, CA 90006
4027 West 22nd Place, Los Angeles, CA 90018
2517 11th Avenue, Los Angeles, CA 90018

Office: (323) 734-4215
Fax (310) 417-3554
Email: stpaulsgrouphomeinc@hotmail.com

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE

appropriate individual is contacted and the repair report is made. Upon completion of the repair the CCW will document the date the repair was made. The Facility Manager will contact the Administrator who will serve as the Quality Assurance representative to ensure the repairs are made in a timely manner.

II. Program Services

Recommendations:

2. St. Paul's Group Home Management
 - k. Include input from all members of the treatment team in the development and implementation of the Needs and Services Plans.
 - l. Develop comprehensive Needs and Services Plans that are measurable and include short term goals.

Corrective Action

Current Status:

A new LCSW individual and group therapist was contracted to the facility on January 17, 2007. She was informed of the members of the treatment team and role in development and implementation of comprehensive Needs and Services Plans for all residents. The LCSW has included all members of the treatment team. In addition, the LCSW has implemented a new process group which includes the Emancipation Counselor allowing for obtaining additional specific, measurable, attainable, realistic and time limited (SMART) short/long term goals for each resident.

The LCSW individual therapist will be responsible for developing comprehensive Needs and Services Plans incorporating contributions from all members of the treatment team including the client, CSW, CCW, Administrator, Psychiatrist (if applicable), Psychologist, Teachers, Tutors, and Emancipation Counselor. The LCSW will work with the client and monitor their progress by reviewing their weekly and monthly goals are in line with their goals developed in the Needs and Services Plan. The Child Care workers will report any deviance in the goals developed in the Needs and Services Plan and report any progress/deviance to the LCSW.

The Administrator will meet and review the goals with the LCSW monthly to ensure SMART goals are developed and implemented in all Needs and Services Plans before it is submitted to the Children's Social Workers for signature.

III. Educational and Emancipation Services

There were no recommendations for this section.

St. Paul's Group Home, Site Three

ST. PAUL'S GROUP HOME, INC.

A NON-PROFIT CORPORATION

TO SERVE, TO ELEVATE

IV. Recreation and Activities

There were no recommendations for this section.

V. Psychotropic Medication


There were no recommendations for this section.

VI. Personal Rights

There were no recommendations for this section.

VII. Clothing and Allowances

There were no recommendations for this section


Jessica Saint-Paul, M.P.H., CHES, PA-C
Administrator

7/19/07
Date